

**Ministry of Education and Science of Ukraine
Ivan Franko National University of Lviv**

Considered and approved by the
Academic Council of Ivan Franko
National University of Lviv (protocol No.
_____ from _____ 2021)

Put into effect by decree of the rector
No _____ as of _____ 2021

Rector _____ V. P. Melnyk

REGULATIONS

**on the Center for English-language Academic and Cross-Cultural
Communication of Ivan Franko National University of Lviv**

Lviv 2021

1. GENERAL PROVISIONS

1.1. Center for English-language Academic and Cross-Cultural Communication

(hereinafter – the Center) is a structural unit of the Ivan Franko National University of Lviv (hereinafter – the University) operating at the premises of the Faculty of Foreign Languages (hereinafter – the Faculty) and is accountable to the Academic Council of the Faculty. The Center is subordinated to the Dean of the Faculty and the Vice-Rector in accordance with the division of responsibilities.

1.2. The Regulations on the Center for English-language academic and cross-cultural communication (hereinafter – the Regulations) defines organizational and managerial relations connected to the activities of the Center, establishes its tasks and functions, determines the organization and relationships with other departments of the University.

1.3. The Center aims to develop skills, improve competencies, study and implement best practices of English-language scientific-academic and cross-cultural communication among students, teachers, researchers, and employees of the University by providing effective educational solutions.

1.4. The Center is led by a Director, who is appointed and dismissed by the Rector of the University on the proposal of the Dean of the Faculty on the grounds and in the manner prescribed by the current legislation of Ukraine and the Statute of the University. The Director carries out the general management of the Center, ensures the organization of its activities, and is responsible for the operation of the Center.

1.5. The structure of the Center and the number of employees are determined by the staff list of the University, taking into account the tasks and areas of work of the structural unit.

1.6. The decision to establish, reorganize and liquidate the Center is made by the Academic Council of the University and put into effect by order of the Rector.

1.7. Operation of the Center is governed by the current legislation of Ukraine, the Statute of the University, orders of the Rector, as well as these Regulations.

1.8. In accordance with the Law of Ukraine "On Ensuring the Functioning of the Ukrainian Language as the State Language", the state language is the language of the Center's activity.

2. MAIN TASKS AND FUNCTIONS OF THE CENTER

2.1. The main tasks of the Center include:

2.1.1. Organization of academic and practical seminars, training sessions, lectures, thematic workshops, and educational courses on English-language academic and cross-cultural communication for the University community (students, scientists, teachers, employees, and graduates).

2.1.2. Development and implementation of training certification programs in English-language scientific-academic and cross-cultural communication for graduates, teachers, and researchers of the University with their compliance with the current level of education, science, applied research, technology, and market needs.

2.1.3. Conducting research and implementation of research and innovation projects in the field of English-language academic and cross-cultural communication in partnership with international institutions.

2.1.4. Initiation, coordination, and holding of various levels of academic and practical conferences (international, all-Ukrainian with international participation, all-Ukrainian, etc.) on international, cross-cultural, and academic communication.

2.1.5. Forming and developing strategic partnerships with centers of academic communication and cross-cultural studies of leading universities in the EU and the world, which will provide professional support to the Center in research and curriculum development.

2.1.6. Development of teaching materials and textbooks, preparation of translations, and publication of books that will contribute to a better understanding of effective practices and challenges of English-language academic and cross-cultural communication.

2.1.7. Development of proposals, methodological recommendations, and the provision of systematic consulting services for the improvement of syllabi and the teaching of the subjects delivered in English at the University for the systematic development of internationally recognized educational programs.

2.1.8. Initiation, organization, and support of English-language educational programs at the University.

2.1.9. Advising on preparation for international certificate exams and English language tests and testing of English language proficiency.

2.1.10. Conducting methodological activities and training programs for representatives of other higher education institutions in Ukraine, Europe, and the world to share the experience in English-language academic and cross-cultural communication.

2.1.11. Preparation of webinars and mass online open courses of the University in the field of academic and cross-cultural communication.

2.1.12. Conducting distance learning courses in English-language scientific and academic writing and consultations on writing and preparing articles for international scientometric journals.

2.1.13. Creating a platform for multidisciplinary events and interdisciplinary discussions on academic standards and ethical guidelines of English-language cross-cultural communication in order to implement the strategy of internationalization of the University.

2.1.14. Collaborating with representatives of the creative industries and industry experts on English-language academic and cross-cultural communication to provide advisory and educational services to external stakeholders.

2.1.15. Promotion of the idea of learning academic skills and abilities of English-speaking oral and written communication at different administrative levels of higher education institutions.

2.1.16. Providing consultations and cooperation with other departments of the University in conducting international events, implementing international projects and grant programs.

3. RIGHTS OF THE CENTER

3.1. To perform the abovementioned tasks, the Center has the right to:

- 3.1.1.** Determine the strategy, key directions of development, and planning of its activity in accordance with the tasks and functions defined by the Regulations.
- 3.1.2.** Obtain the information necessary for the activities of the Center from the structural units of the University.
- 3.1.3.** Provide recommendations to the structural units of the University on issues within the competence of the Center.
- 3.1.4.** Participate in meetings, conferences, and other events taking place at the University if the subject under consideration is issues related to the activities of the Center.
- 3.1.5.** Issue certificates of successful completion of programs in English-language scientific and academic and cross-cultural communication, and successful completion of the language exam and level of English language proficiency.

4. INTERACTION OF THE CENTER WITH STRUCTURAL DIVISIONS

4.1. For effective operation of the Center as a structural unit of the Faculty and fulfillment of its tasks, the Center cooperates with departments and other centers of the Faculty, other faculties, International Office, Scientific Library, Education Quality Assurance Center, Marketing and Development Center, Publishing House, Press Center and other units of the University.

5. FINANCIAL AND ECONOMIC ISSUES OF THE CENTER

ORGANIZATION

5.1. Funding of the Center is provided by:

- the special fund of the University;
- international grants;
- funds received for the implementation of certification, consulting, training and expert activities, sponsorship, and other charitable support;
- other sources provided for and not prohibited by the legislation of Ukraine.

6. FINAL PROVISIONS

6.1. Changes and additions to these Regulations are considered and approved by the Academic Council of the University. The respective decision is put into effect by order of the Rector.

Vice-Rector for Research, Teaching
and International Cooperation

S.V. Riznyk

Acting Dean of the Faculty of Foreign Languages

L.A. Borakovskiy

Head of the Legal Department

B.D. Hudz